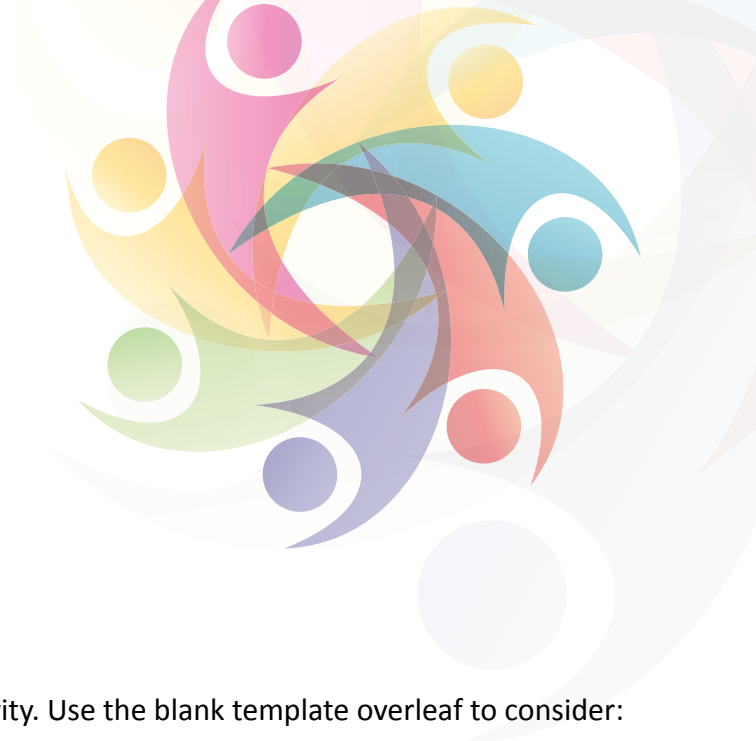


A guide to

Personal and Public Involvement (PPI)



Measuring PPI

Reporting on performance measures

This guide helps you report on the impact of your PPI activity. Use the blank template overleaf to consider:

- How much was done?
- How well it was done?
- Is anyone better off?

Importance of reporting

Reporting on the activity, satisfaction and outcomes of your Involvement or Co-Production project allows your team to build up evidence of how effective Service User and Carer Involvement has been.

How to use this guide

The following table shows an example of the kind of data and information that should be captured in each section at the project level.

The blank template overleaf allows you to write in the boxes to capture the most relevant performance measures for your Involvement activity. This format provides the structure to identify quantifiable outcomes and to share successes in an easy to understand way.

Performance measures are only one part of reporting. It may be useful to include a short paragraph about:

- Key partners
- Main accomplishments
- Why progress was or was not made
- Recommendations and actions
- Risks identified

KEY

Planning

Doing

Reviewing

<http://engage.hscni.net>



PPI - Involving you, improving care



How much?	How well?
<p>XX opportunities for Involvement were advertised (listed on organisation website http://engage.hscni.net or through the PCC Make Change Together project https://patientclientcouncil.hscni.net/get-involved/make-change-together/)</p> <p>XX Involvement activities taking place – for example to support the work. Consideration should be given to:</p> <ul style="list-style-type: none"> • Co-Production structures • Pre-consultation Involvement • Formal consultation and engagement <p>XX staff or Service Users and Carers trained via:</p> <ul style="list-style-type: none"> • E-learning • Face to face • Specialist 	<p>XX Service Users and Carers involved in:</p> <ul style="list-style-type: none"> • Co-Production • Pre-Consultation Involvement • Formal consultation and engagement <p>XX Service Users and Carers involved in:</p> <ul style="list-style-type: none"> • General engagement • Direct involvement in decision making • Co-Production of ideas and decisions XX % satisfaction • A template should be developed
Is anybody better off?	
<p>XX or % increase of Service Users or Carers that felt the opportunities for Involvement had led to their recruitment.</p> <p>XX or % increase of Service Users or Carers that felt they had made an impact in changing the service by direct Involvement and Co-Production.</p> <p>XX or % increase felt the training they undertook had led to a better understanding of their role in Involvement.</p> <p>XX or % increase of Service Users or Carers felt that they were directly involved in decision making at a strategic level (for example policy change, transformation decision making).</p>	

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How much?	How well?
Is anybody better off?	

For more information on Involvement, Co-Production and Partnership Working,
please visit the Engage website:

<http://engage.hscni.net>

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