

A guide to

Personal and Public Involvement (PPI)



Roles and responsibilities for staff when undertaking an Involvement activity

This guide will help you (staff member) to understand your role and responsibilities when undertaking an Involvement activity. It will provide a structure to outline your potential role and the PPI values required to help ensure you have a meaningful Involvement experience with Service Users and Carers.

Clearly identify the reason for undertaking an Involvement opportunity?

- Improve quality of service.
- Move towards a more person centred HSC system.
- Use your skills to support change in HSC.

What outcomes are you trying to achieve?

- Better decision making.
- Build new relationships.
- Support HSC to embed Service Users and Carer involvement.
- Prioritise issues of concern.
- Listen and give consideration to lived and living experience of Service Users and Carers.

Training, skills and knowledge:

- What training, skills and knowledge do I have?
- What training and additional skills do I need?

What values do I need to embed into this involvement opportunity?

- Dignity and respect.
- Inclusion and equality.
- Collaboration and Partnership Working.
- Transparency and openness.

What are your responsibilities?

- Inspire positive change.
- Motivate others.
- Facilitate open and honest conversations in a safe and meaningful way.
- Do not over promise and under deliver.
- Have a clear plan and direction of travel.
- Encourage staff to get involved.

For more information on Involvement, Co-Production and Partnership Working

please visit the Engage website <http://engage.hscni.net>

KEY

Planning

Doing

Reviewing



PPI - Involving you, improving care

